

## Instructions for Completing a Stormwater Utility Exemption Application

1. Complete the top half of the form, including the applicant's name, property owner's name (if different), physical address, and the parcel number. If you do not know your parcel number, please include the statement number from the top of your stormwater utility bill.
2. Check one box in the yellow area titled, "Exemption Requested". For most people the box that applies will be the last one; "No Discharge to County Facilities or Surface Water".
3. Sign and date the application. Supporting data (including photos, letters explaining why the property should be exempt, or any other information) is not required for residential or farm parcels, but may be helpful.

Commercial, industrial, or other non-residential or agricultural parcels may be asked to submit substantiating data from a licensed engineer.

4. Briefly, applications are approved for exemption if they meet any one of the following:
  - Parcel does not abut a County road.
  - Parcel is at a lower elevation than the adjacent County road with no discharge to the County road right of way (including ditches and shoulders). Driveway must slope away from the County road right of way.
  - Parcel is at the same or greater elevation than the County road, but does not discharge to the County road right of way, with a driveway that slopes away from the County road. It must be evident that stormwater from the developed portions of the parcel (including the driveway) will not reach the County road right of way.
  - Certification by a licensed engineer that all stormwater is retained onsite.

***A technician will drive by the property and visually assess the potential for stormwater impacts. No one will need to come onto your property. You will receive a written decision in the mail.***

Submit the form to:

### **Physical Address**

Walla Walla County Public Works  
990 Navion Lane  
Walla Walla, WA. 99362

### **Mailing Address**

Walla Walla County Public Works  
990 Navion Lane  
Walla Walla, WA. 99362



**Walla Walla County  
Public Works Department**  
990 Navion Lane  
Walla Walla, WA 99362  
phone (509) 524-2710

This is a request for exemption from the stormwater service charge, per Walla Walla County Code 11.04.060. Exemptions must be granted by the County Engineer by October 15 to be in effect for the following billing year. Exemptions may be in effect for multiple years if ongoing qualifying criteria are met. Appeals of decisions must be made in writing, within 30 days, to the Board of County Commissioners. This form is available online at [www.wwcountrysroads.com](http://www.wwcountrysroads.com) or at the Public Works Department.

### Application for Stormwater Utility Exemption

Name and Address of Applicant

Phone

Name and Address of Owner (if different)

Site Location and Description

Parcel #

Signature

Printed Name

Date Submitted

**Exemption Requested:**

- Zoned Private Timberlands (per RCW 84.34)
- No Impervious Area on Property
- Private Road
- NPDES Permit & No Discharge to County Facilities
- No Discharge to County Facilities or Surface Water

**Print Form**

(Revised 2/22/2021)

**Public Works Office Use Only**  
Conditions for Exemption

**Decision**

Approved      by County Engineer       Date

Denied